



3302 E. Empire St., Bloomington, IL
Banquet Room Reservations Policy

Guido R Zeller Banquet Room

- The entire Zeller Room will seat up to a maximum of 70 guests
 - Either half of the banquet room may be reserved and will seat up to 30 guests (the Flight Deck or Chalet).
- We request that all rooms be booked at least 2 weeks in advance.
- All rooms require a cancellation deposit to hold the reservation (\$50 for a half room/\$100 for the entire room). The reservation may be cancelled 10 days before the event and the deposit shall be refunded.
- Food and Beverage minimum requirements are as follows;
 - Half room: \$150 minimum food and beverage required. Gratuity and sales tax are excluded from this minimum. This includes any carryout items purchased.
 - Entire room: \$200 minimum food and beverage required. Gratuity and sales tax are excluded from this minimum. This includes any carryout items purchased.
 - If the food and beverage minimum is not met during a banquet, a gift card may be purchased to meet the minimum in sales.
- We offer a catered buffet with pre-selected menu.
- The room is reserved for 2 hours. Guests may request additional time when booking the reservation and will be charged accordingly.
 - Half room hourly rate: \$50 per hour
 - Entire room hourly rate: \$100 per hour

- The earliest you will be granted access to the room is 30 minutes prior to your reservation. Please do not have your parties show up earlier as the room may be occupied or need to be set up after the previous reservation. Additional time required for set-up will be billed to the guest (see hourly fee rates).
- Cancellations of reservation must be made 10 days prior to date of reservation.
- Any damage to the room or failure to treat the facilities with ordinary care will be added to the final bill.
- We are not able apply daily specials, special promotions, or coupons towards your final bill. In addition, our Dine to Donate program excludes our banquet room.
- Wifi is available in our banquet room
- An AV projector and screen are available upon request
 - No charge for usage of screen
 - \$35 charge for AV projector
- The amount of the gratuity is at the discretion of the guest; we offer a suggested guideline on the receipt.

For further information, call (309) 662-4436 and to speak to a Front of House supervisor